



ASFCCC Directors Meeting Summary

Tuesday October 21, 2025

9:00am- 10:30am

Directors: Christopher J. Howerton (President), Mark Edward Osea, Erik Reese (Secretary), Kimberley H. Stiemke (Treasurer), Bethany Tasaka, Austin Webster

Resources: Tonya Davis, Amy Liao

1. Welcome and Call to Order
President called meeting to order at 9:00am
Icebreaker: Zoom scavenger hunt. Share something in arms reach that sparks joy or makes you happy.
2. Approval of Agenda - **Action**
MSC (Kimberley/Bethany) motion to approve the agenda.
3. Approval of Minutes from 9/23/2025 - **Action**
MSC (Mark/Kimberley) motion to approve the minutes from 2025-09-23.
4. Reports – **Discussion/Information**
 - a. Treasurer - Stiemke
 - b. Secretary - Reese
 - c. President - Howerton
During the last executive committee meeting, the president submitted a written foundation report that was included in the ASCCC board agenda and submitted a new foundation report yesterday for the November ASCCC board meeting. These Howerton Highlights include the area competition QR codes.
5. Foundation Website – Howerton -**Information**
 - a. Need to upload new approved bylaws
Bylaws approved at the September ASCCC board meeting. Website to be updated to reflect the updated bylaws. President to send the updated bylaws to Tonya.
 - b. Past-Presidents
Drop down menu for the past presidents as part of capturing the history of the foundation.
 - c. Area Competition
Area competitions are active and live, with links directly on the ASFCCC website.
6. Scholarship Updates
 - a. Current Scholarship Review Updates – Liao-**Discussion**
Four faculty will receive scholarships for plenary. Will ask them to come to the foundation table for recognition and foundation swag.
Suggestion for a badge for foundation scholarship recipients.
COLEGAS notification just went out to 3 faculty.

Amy will share additional statements from scholarship recipients and put together a summary document with the statements.

When submitting scholarship reviews, directors are asked to submit applicants in ranked order.

CJ will reach out to the plenary scholarship recipients to recognize them and encourage them to come to the foundation table.

APAHE new timeline discussed in relation to the foundation process.

NANDI reached out if we wanted to put a foundation description free of cost in their program. Used “Your support powers opportunities”.

- b. Innovation Scholarship Update and Rubric (PD) – Reese -**Action**
Erik introduced the updated rubric and application with the directors.
Discussion resulted in additional fine tuning by the directors.
MSC (Kimberley/Mark) motion to approve the updated rubric and application with additional fine tuning.
 - c. General Scholarship Rubric - **Discussion**
Not discussed at this meeting.
7. Foundation Activities
- a. Fall 2025 ASCCC Plenary Event/Activity
 - i. Connect Fest, Photobooth – **Discussion/ Information**
Photobooth for the president’s reception was ordered and some props ready including chalkboards on which to write.
Bethany and Erik will come up with a list of ASCCC sayings, due by end of week.
Connect Fest bingo cards developed by the President along with ways to win and associated prize levels.
Bingo could be during the connect fest only or be extended throughout plenary.
Suggestion to start at lunch and then end that night at the foundation event.
CJ could introduce the activity during his Foundation President’s report.
One box per person and participants receive the highest award obtained.
Suggestion to have music in the space. Can bring a bluetooth speaker.
Could create a Spotify playlist and have participants add songs to create their own playlist.
Additional activities:
 - Have a number of 100 piece puzzles without the boxes.
 - Whiteboards, markers, and string to give directions to draw a picture. Can be done by 3 or 6 people.Request 6 or so tables for this event and light snacks (popcorn, chips, nuts, nothing too extravagant)
Question about what swag to bring to plenary. Suggest bringing current goods to give out.
 - ii. Area Competition Winner – 24-25 winner’s award and snacks at Fall Plenary - **Action**
Area C won the area competition last year and there will be snacks at the area meeting at Fall plenary and the award/trophy will be given.
Tonya already connected with the current and former ASCCC Area C Representatives.
 - iii. Fall Plenary Keynote Sponsor – Davis/Howerton - **Discussion/Action**

Tonya provided information about the fall plenary keynote speaker and considerations of how to subsidize the fee.

Other sponsors like CVC often help sponsor/offset costs but are unable to provide sponsorship at this event.

No official protocol/process for speaker sponsorships from the foundation and would be good to develop a process and criteria.

Question about book signings and negotiating rates.

Difficult to make decisions quickly without all the information.

Highlights a need to develop a process for such cases.

Suggestion for a reimbursement at the end of the year based on the foundation financial process.

Past practice is a \$500 honorarium.

MSC (CJ/Kimberley) motion to approve \$500 towards the keynote speaker for fall plenary.

- b. Spring 2026 ASCCC Plenary Event/Activity - **Discussion**
 - c. Others?
8. Strategic Planning – Timeline -Howerton- **Discussion**
- a. Previous Foundation Plans [2019-2022](#); [2016-2019](#)
 - b. Goals for the 2025-2028?
 - i. *Brainstorm Document*
Strategic planning resources mentioned but this item was not discussed in detail.
9. Other Resource Development Opportunities –Howerton- **Discussion/Action**
- a. “Faculty Shout-Outs of Gratitude” #FacultyShoutOuts* (See Below)
Not discussed at this meeting.
10. Adjournment
Adjourned at 10:37am.