



ASFCCC Directors Meeting Summary

Tuesday December 2, 2025

9:00am- 10:30am

Directors: Christopher J. Howerton* (President), Mark Edward Osea*, Erik Reese* (Secretary), Kimberley H. Stiemke* (Treasurer), Bethany Tasaka*, Austin Webster (Interim ED)

Resources: Tonya Davis*, Amy Liao*

* denotes in attendance

1. Welcome and Call to Order
President called meeting to order at 9:02am.
Shared rose, thorn, and bud experiences.
2. Approval of Agenda - **Action**
MSC (Kimberley/Bethany) motion to approve the agenda.
3. Approval of Minutes from 10/21/2025 - **Action**
MSC (Mark/Kimberley) motion to approve the minutes from the 2025-10-21 meeting.
4. Reports – **Discussion/Information**
 - a. Treasurer - Stiemke
Current balance: \$187,104.76
Reconciled through October 31, so fall plenary not yet included.
 - b. Secretary - Reese
 - c. President – Howerton
 - i. “Howerton Foundation Highlights” ASFCCC President’s Report to ASCCC ([Nov 2025](#)) ([Dec 2025](#))
Written reports instead of simply oral reports as part of the ASCCC board agendas.
Addressed the FELA group of mentors and mentees at the first convening.
5. Plenary Event Debrief - **Discussion**
Photo booth seemed to be a big hit and something to consider for the spring plenary.
ConnectFest was interactive and fun; discussed possible improvements, such as working out details of the Spotify playlist and how to elicit larger turnouts.
Appreciated folks being able to contribute to the playlist.
Kimberley was able to staff the ASFCCC table when many others had presentations.
Nice to meet the scholarship recipients.
Often Thursday evening of plenary, groups go out to dinner with their college/district.
Perhaps consider an event at a restaurant to make money and folks can still have dinner.
Consider a selection of drinks beyond water.
ConnectFest bingo helped as an icebreaker with its availability throughout the day contributing to more faculty interactions.

6. Area Competition and inclusion of “Monthly ongoing Giving Donors” in calculation -

Discussion

A few members have monthly donations set up and would like for those donations to be included in the area competition totals.

Discussed how to make this happen behind the scenes.

In the past, have done this towards the end of the area competition to be included in the final numbers.

Discussed ways to have a periodic, perhaps monthly, tally that includes all donations so the totals are transparent to the public.

ASFCCC updates to the field with area competition totals could make a note that the monthly donations are also included.

Monthly donations will only count during the official area competition times, which led to consideration of when monthly donations are deducted and then included in the totals.

MSC (Mark/Bethany) motion to include monthly contributions to the area competitions only when the deductions occur during the period of the fundraising drive.

Consideration of an opt out option for monthly donations if the donator prefers their donations not to be included to the area competition.

Question about the GiveLively monthly donations compared to the ASFCCC paperwork monthly payroll request. Also questions about if payroll deductions are 10-month or 12-month deductions.

Tonya to investigate the GiveLively monthly contributions and if they continue or stop when the campaign ends.

7. Scholarship Updates

a. Current Scholarship Review Updates – Liao-**Discussion**

Amy updated the directors on the fall plenary scholarships that are now complete and having received some testimonies and statements, with recipients sharing sessions that were impactful.

Moving forward have A2MEND, APAHE, and spring plenary scholarship opportunities left this year. Amy is coordinating with the A2MEND and APAHE teams.

Clarified approval of updated rubric and language for the innovation scholarship.

Forming a workgroup to develop a process and rubric for the general scholarships with volunteers Mark, Bethany, and Erik.

Folks using AI to complete applications is also a consideration.

8. Honorariums – Process and Practice – **Discussion**

a. [Draft Document](#)

CJ presented the initial document about developing the honorarium process.

Appreciation expressed about the draft and pointed out areas for continued conversation, including timeline, defining an honorarium, last minute request process, and eligibility criteria and possible rubric, for which ASCCC events are eligible, monetary ranges, and uses of the funds (cash honorarium, paying for hotel, etc.).

CJ encouraged edits and comments in this document.

Will continue the conversation at the next meeting.

9. Strategic Planning – Timeline -Howerton- **Discussion**

a. Previous Foundation Plans [2019-2022](#); [2016-2019](#)

b. Goals for the 2025-2028?

i. [Brainstorm Document](#)

CJ introduced the initial document with the goal to have a 3-year ASFCCC strategic plan by the end of this academic year.

Honorarium process could be part of the discussion and/or plan.

Could consider the structure of the foundation directors, exploring other foundation structures.

Strategic plan conversation will continue next meeting.

10. Foundation Activities

a. Spring 2026 ASCCC Plenary Event/Activity - **Discussion**

Short debrief discussion due to the limited time left for the meeting today.

Maybe a self-care lounge.

Can we survey the field about what ASFCCC events they would attend and/or why they are not attending?

From Tonya: I think Kimberley's suggestion to host a Foundation event outside of the hotel may be more beneficial from a budget standpoint. Hosting this at a hotel and providing food and beverages can become very expensive, which ultimately defeats the purpose of a fundraising event. Hotels add a 25% gratuity to everything, (example meal listed at \$79 per person can easily end up costing over \$100 after taxes and fees). For reference, the light snacks at Plenary cost us about \$52 per person for just 30 people. These numbers add up quickly. We should carefully consider our options, especially since, as was mentioned, people arrive expecting food and drinks, which significantly increases costs.

b. Others?

11. Other Resource Development Opportunities –Howerton- **Discussion/Action**

a. “Faculty Shout-Outs of Gratitude” #FacultyShoutOuts* (See Below)

b. Other Suggestions

Not discussed at this meeting.

12. Adjournment

MSC (Mark/Bethany) motion to adjourn at 10:32am