# ASFCCC Committee Meeting Agenda

## may 20, 2025 @ 12:30pm – 2:00 pm

## Location: ZOOM <https://laccd.zoom.us/j/83782286241?pwd=OBdZLWzw5YeC9QSkOKaWc139jqNwNv.1>

(\*Notes Present)

Attendance: Robert L. Stewart Jr. (President)\*, Carlos Guerrero\*, Christopher Howerton\*, Mitra Sapienza, Kimberley Stiemke\*, Krystinne Mica\*

Others in Attendance: NONE

1. Call to Order- Meeting called to order at 12:36pm
2. Approval of today’s Agenda and Minutes from March 18, 2025 – Meeting agenda approved **(Stiemke/Guerrero) M/S/C;** Minutes from March 18 approved **(Guerrero/Stiemke) M/S/C**
3. ASFCCC Website Update/ **Discussion**- Donors’ page has been updated based on those who donated during area and FACCC. There may need to be a future conversation on how to archive or display current year donations. There is now an active carousel of rotating photos on the webpage and can be updated as we take more photos at future events. Kudos to staff who worked on this public facing page for our work.
4. Donor Letter Distribution Update/ **Discussion** – Directors shared feedback that was or was not received from the distribution letters. One feedback was about the concern on serving students and connection to faculty and student benefits. “How does this serve students?”, another area is how do we provide Professional Development that is different than what is provided locally by individual colleges. We now have a letter for future campaign efforts as a foundation to this work. Do we consider local professional development need to college, but college as a system as a whole? “Greater than your college”. Some feedback on the tracking document. There may be an opportunity to clarify on donations by college or by office? Individual commitment to supporting faculty. Potential clarity in working to donate either as an institution or individually, both are appreciated. What is it for them? What can we offer? How can we call out and thank publicly?
5. Spring 2025 Plenary Session – Debrief/ **Discussion**. Directors shared observations. The Self-care lounge was very well received. Next year’s board should consider doing something similar. The shredders were very motivated for some higher donations. Raised the most in our area competitions. Broke over 10K across all areas. Consider to full-year area competing, not just for spring. Reminder to check QR codes prior to the event.
6. Foundation Bylaws Update Review and Adoption/Including Job Descriptions: Update on Legal Opinion/Action – Mica shared legal recommendations to update our bylaws as it relates to Article III (Dues/Refunds), Article IV (Clarity of the ED role on this foundation board as a reflection from updated corporation code, as well as clarity to the non-executive member faculty appointment), Article V (clarify the ED is a non-voting expected attendee); Article VII (Emergency Action); cleaned up language to 12.1 . **Action: Motion to approve the updated changes to the foundation bylaws (Sapienza / Guerrero) M/S/C**
7. Executive Director Vote Discussion- Clarified in agenda item 6
8. Native American Conference Scholarship: **Action** – **Motion: Provide a scholarship in the 25-26 cycle. Annual California Conference on American Indian Education (Guerrero/Sapienza) M/S/C** Reference: <https://www.csuchico.edu/tribalrelations/_assets/documents/call-to-conference-2025.pdf> (March conference). Contact information for this organization is needed. [CCAIE.NativeEd@gmail.com](mailto:CCAIE.NativeEd@gmail.com) (Judy Delgado)

1. Innovation Scholarship: **Action** – Documents Shared: [Application](https://citycollegesf-my.sharepoint.com/:w:/g/personal/msapienz_ccsf_edu/Eepf1sVLKx9Mofu72U7jhcsBj_L_auv31dp_fsUY47rrJQ?e=q4ua6M) and [Rubric](https://citycollegesf-my.sharepoint.com/:w:/g/personal/msapienz_ccsf_edu/EWrrVcJxvoZHi1ln_OXML54Bew378aYxikkmQQqYMcBzXw?e=RUNKj9). Sapienza shared these documents that were developed. Discussion: The amount of scholarship is up to $1500, Is there a need for clarification if someone has intent to apply for a specific conference and then also apply for the innovation scholarship to increase chances? Is there a need for the foundation to publicly list this intent for conferences. **Motion: to approve the name change of the application and the two documents (application and rubric) that were provided by the workgroup (Steimke/Sapienza) M/S/C** NOTE: the “share back” needs to be clarified and developed.
2. Report and Updates: - No update provided, However, over $10K from area meetings.
   1. Area Competition/Fundraising Efforts: Update
3. New Business – none identified
4. Adjournment – Meeting adjourned at 2:15pm