

**FASCCC Meeting Minutes**  
**December 9th**  
**2:00PM - 4:00PM**

**Attendance:**

Sylvester Henderson (chair), Manuel Velez (secretary), Mayra Cruz, Stephanie Curry, Krystinne Micah, April Lonero (Guest)

**Meeting called to order at 2:00PM.**

**Approval of Minutes**

- Minutes for November 19th meeting were reviewed and discussed. Motion was made and seconded to accept the minutes. Motion passed.

**Giving Tuesday**

- Sylvester reported that a total of \$4,221 were raised on Giving Tuesday. He expressed his thanks to those who contributed.
- Sylvester also recommended that we continue to promote donations to the Innovation Scholarships and to promote our partnership with Amazon Smile.

**Innovation Grant**

- Stephanie went over the Innovation Grant proposal with the group. She reminded the group that these funds are intended for full and part time faculty.
- Participants can request up to \$1,500 by filling out a brief application. Participants who are awarded grants would be expected to provide a follow-up report and presentation.
- Applicants will be limited to 1 application every 3 years.
- Krystinne has developed an application that should be ready for the Spring.
- The group hopes to award at least 3 grants for the Spring.
- Sylvester reminded the group that Innovation grants aren't limited to ASCCC events. He also wondered if all Giving Tuesday funds should be used for Innovation grants.
- Krystinne reported that we currently have \$118,000 in our account.
- Sylvester suggests that the group formally agree to a dollar amount for the grants. Myra suggest \$6,000 and believes we can reach that amount through donations.
- Stephanie motions that the committee agree to \$6,000 as the amount set aside for Innovation grants. Van Rider seconded the motion. Motion passed unanimously.
- It was agreed that these funds should be generated by the Giving Tuesday campaign, however the committee commits to covering any funds necessary to achieve the \$6,000
- The committee discussed the formal proposal and recommended changes.
- Krystinne suggested that we could reserve time for reports from scholarship recipients during the Fall Plenary.
- Sylvester made a motion to discuss with the Executive committee the possibility of reserving time/space on the plenary agenda for recipient reports. Stephanie seconded. Motion passed unanimously.
- The group revisited the 3-year limit policy and agreed that a 2-year policy would be more consistent with other ASCCC requirements.
- Stephanie suggested that we remove the list of suggested conferences from the applications and provide the list later after recipients have been notified. This would avoid any confusion over which conferences participants can apply for.
- The group agreed that April 30th is a good date for application deadlines.

- Silvester wonders if recipients should be given a check or reimbursed for expenses. Krystinne suggests that we can pay the conference directly instead. It was agreed that we would do this and announce this on the application.
- Stephanie motioned that we accept the formal proposal as a first draft. Myra seconded the motion. Motion passed unanimously.
- The committee agreed to develop a timeline for review of applications. Silvester suggested conducting monthly reviews.
- It was also suggested to conduct application reviews online. Krystinne suggested that she could inform the committee when applications are available for review. It was agreed that Krystinne would look into this further including whether software could work for this.

### **Marketing Plan**

- Sylvester suggests that we move the marketing plan to the agenda for the next meeting.

### **Spring Scholarships**

- Stephanie made a motion to fund 20 scholarships at \$225 each rather than \$15. Myra seconded the motion. Motion passed unanimously.
- A2Mend scholarships were originally \$1,500 per attendee. This year's fees have not yet been announced. Stephanie suggests that we increase the number of scholarships to 5 or 6. Silvester suggests a smaller amount given that we don't yet know the fees.
- Stephanie motions that we reserve \$3,000 for A2Mend scholarships. Silvester seconds the motion. Motion passed unanimously.

### **Meeting Adjourned**

- Our next meeting is tentatively scheduled for February 11th at 2:00PM